



**Invitation for Bid
Amendment
#4**

Solicitation Number: USC-IFB-3607-AS
 Date Issued: May 18, 2020
 Procurement Officer: Ashley Kennedy-Shell
 Phone: 803-777-4115
 E-Mail Address: abk@mailbox.sc.edu
 Mailing Address: 1600 Hampton Street; Ste 606
 Columbia, SC 29208

DESCRIPTION: Provide Work Uniforms for The Columbia Campus

USING GOVERNMENTAL UNIT: **UNIVERSITY OF SOUTH CAROLINA**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
 University of South Carolina – Consolidated Services
 925 Gadsden Street, Attention Bid Clerks
 Columbia SC 29208

PHYSICAL ADDRESS:
 University of South Carolina – Consolidated Services
 925 Gadsden Street, Attention Bid Clerks
 Columbia SC 29208

Solicitation openings and closings will be limited to teleconference only: Telephone 800-753-1965/Access code 777 7162

SUBMIT OFFER BY (Opening Date/Time): **Thursday, May 21, 2020 at 11:00 AM (EST)** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **May 06, 2020 at 11:00 AM (EST)** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: 1 (one) Original Hard Copy
 1 (one) Digital versions on USB drive;

CONFERENCE TYPE: **Not Applicable**
 DATE & TIME:

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION: **Not Applicable**

AWARD & AMENDMENTS

Award will be posted on **06/10/2020**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address:
https://sc.edu/about/offices_and_divisions/purchasing/index.php

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of forty-five (45) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR
 (full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE
 (Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE
 (business title of person signing above)

STATE VENDOR NO.
 (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME
 (printed name of person signing above)

STATE OF INCORPORATION
 (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

Sole Proprietorship Partnership Other _____

Corporate entity (not tax-exempt) Corporation (tax-exempt) Government entity (federal, state, or local)

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
<input type="checkbox"/> Payment Address same as Home Office Address	<input type="checkbox"/> Order Address same as Home Office Address
<input type="checkbox"/> Payment Address same as Notice Address (check only one)	<input type="checkbox"/> Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

In-State Office Address same as Home Office Address
 In-State Office Address same as Notice Address **(check only one)**

UNIVERSITY OF SOUTH CAROLINA CLOSINGS (JAN 2004) - Modified

If an emergency or unanticipated event interrupts normal University of South Carolina or State processes so that offers cannot be received at the office designated for receipt of bids by the exact time specified in the solicitation, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal government processes resume. In lieu of an automatic extension, an Amendment may be issued to reschedule bid opening. If applicable offices are closed at the time a pre-bid or pre-proposal conference is scheduled, an Amendment will be issued to reschedule the conference. Useful information may be available at: <http://www.scemd.org/closings> .

Note: The University of South Carolina is closed at this time as a result of the Governor's [Executive Order 2020-09](#). This closure is due to the State's response to Covid-19 pandemic; and as such, the Purchasing staff is conducting some steps of this procurement virtually. Please e-mail the Procurement Officers if there are any questions regarding the process. [02-2A120-3]

LOCATION FOR SOLICITATION ACCEPTANCE

The University of South Carolina is accepting bids at the University's Consolidated Services building. Please [CLICK HERE](#) for a link to Google Maps.

QUESTIONS FROM OFFERORS - AMENDMENT (JUN 2017)

The solicitation is amended as provided herein. Information or changes resulting from questions will be shown in a question-and-answer format. All questions received have been reprinted below. The "state's response" should be read without reference to the questions. The questions are included solely to provide a cross-reference to the potential offeror that submitted the question. Questions do not form a part of the contract; the "state's response" does. Any restatement of part or all of an existing provision of the solicitation in an answer does not modify the original provision except as follows: underlined text is added to the original provision. Stricken text is deleted. [02-2A097-1]

PURPOSE OF AMENDMENT

The purpose of Amendment 4 is to include description "Embroidery Logo" on line 37 of the Market Basket. See Addendum Revision located on the webpage. The bid opening has been extended to May 21, 2020 at 11:00 am.

ADDITIONAL SPECIFICATIONS

f. Maintenance Team

1. **Pants:**

Brand: Carhartt B11 lightweight, or equal
Brand: Carhartt B151 heavyweight, or equal
Blend: 7.5-ounce, 100% cotton ring spun canvas for loose fit with straight leg
Pockets: Two Reinforced back pockets/Two pockets/Two utility pockets & Hammer loop

(ELECTRICAL) Bulwark dungaree FR, or equal

2. **Shirts :**

Brand: Red Kap SP24BY SS/SSL, or equal (Short sleeve)
Red Kap SP14BY LS/LSL, or equal (Long sleeve)
Fabric: 4.25 oz. Poplin
Blend: 65% Polyester / 35% Cotton
Finish: Pre-cure durable press with soil release and wickable finish
Closure: Six buttons plus gripper at neck
Collar: Two-piece, lined, sewn-in stays
Pocket: Two button-thru, hex-style pockets with angled bartacks, bartacked pencil stall on left pocket
Facing: Stitched-down front (stitched graphics)

(ELECTRICAL) Bulwark SEW2 LB RG (Long sleeve), or equal
Bulwark SEW2 LB LN (Tall, Long sleeve), or equal

Jacket:

Brand: Red Kap Deluxe Soft Shell Jacket JP68BK, or equal
Fabric: 10.3 oz. Soft Shell
Blend: Shell:96%;Polyester/4%Spandex
Lining: 100% Polyester Fleece
Care: Industrial Wash, Light Soil, or Home Wash
Finish: Water-resistant and wind-resistant
Closure: Full-zip front with zipper garage
Collar: Stand-up collar with Fleece lining
Pocket: Convenient chest pocket and two on-seam hand pockets all with zipper closures

ANSWERS TO BIDDER QUESTIONS

1. Is it acceptable to bid only on the footwear portion of the bid?

The answer to this question is provided in the original solicitation:

- Section 2B, Page 13 OFFERING BY LOT

2. Are the brands that you listed in the Market Basket (Carhartt and Reebok) the only acceptable brands of footwear?

Regarding Lots "A" and "B": Acceptable brands are as provided in the Market Basket. Offerors shall use Column C to submit acceptable alternates (or equals) for consideration; however, the University of South Carolina shall be solely responsible for determining acceptability of alternates. If the Procurement Officer requests additional information regarding specifications for an alternate item, then the Offeror shall provide the specs within 24 hours of request. Failure to do so may result in rejection of bid.

3. Is it a requirement to hold pricing firm for all 5 years of the contract?

The answer to this question is provided in Section 3 of the original amendment, Page 15. H.2 (Market Basket/Bid Schedule)

4. Our discounts vary by style and brand of footwear. Is it acceptable to quote different discount percentages for each style and brand instead of a single percentage discount?

Please bid as specified on the Market Basket spreadsheet. Offerors shall provide 1 discount to be removed from the Unit Price in Cells "D1".

5. On page 22 you are asking for a list of every business for which supplies or services substantially similar to those sought with this solicitation have been provided, at any time during the past three years. (e) A list of every South Carolina public body for which supplies or services have been provided at any time during the past three years, if any. We can't provide our entire customer list. Will the 5 references you're requesting on page 40 be sufficient?

Offerors shall provide the 5 references and provide and shall provide a list of every SC public body for which supplies or services has been provided through a term contract for the past years.

6. Do you have any inventory levels or employee size information you can share for the Facilities Maintenance: USC-IFB-3607-AS?

No. Offerors shall bid as specified on Addendum 1.

7. Is this bid a Direct Sale or a Rental of the garments?

The University of South Carolina is seeking to purchase uniforms.

8. How many garments will be issued to each person?

The quantity for each individual is unknown. See the Market Basket for the estimated quantity for each garment.